

Alexanders is a private and selective combined school offering the British National Curriculum from the Early Years Foundation Stage (Year 0 / Reception Year) to Key Stage Five (Year 13) which leads to the Pearson's Edexcel International GCSE and International AS / A-Level examinations.

We are a school where both non-academic talents and academic ability are treasured and encouraged. We place great importance on developing a positive attitude towards learning, constructive and respectful behaviour and a lifelong desire for knowledge and discovery.

### 1. Aim of the Admissions Policy

The aim of the Admissions Policy is to outline the procedures to be followed to finalise a successful registration at Alexanders.

### 2. Selective

Alexanders is a selective, private, combined primary school.

It welcomes applications from boys and girls from all social, ethnic or cultural backgrounds who will gain from a welcoming, nurturing and small but challenging academic environment.

Places are offered to those students (and parents or guardians) who we feel will:

- (a) benefit from the challenges of the British National Curriculum - an international curriculum;
- (b) benefit from a smaller school setting like Alexanders;
- (c) wholly abide by the school's rules, procedures and policies;
- (d) wholly embrace the school's ethos of diversity and tolerance; and
- (e) contribute fully, actively and positively to the Alexanders School community.

### 3. Admissions Timetable

Applications are welcome anytime during the academic year but:

- (a) no later than the 07 November 2025 for entry in January 2026;
- (b) no later than the 31 March for Term 2 entry; and
- (c) no later than 31 July for Term 3 entry.

### 4. Admissions Process

(i) An Application Form must be completed and submitted to the school office.

Please attach a copy of your child's birth certificate and his/her latest academic school report.

Application Forms can be downloaded from the school website (as an individual form or bundled in the New Parent Pack 2026) or collected from the school office.

(ii) Selected candidates will then be invited to attend a trial day at Alexanders based on the criteria set out in 2(a) to 2(e) above. During the trial day, students will participate in the regular timetabled lessons which may include assessments and mini-tests.

(iii) Successful applicants will be formally invited to join the school.

Those wishing to confirm and finalise their child's registration with Alexanders Private School must:

- (a) submit a completed Registration Form;
- (b) submit a signed copy of our Fee Policy 2026;
- (c) submit a signed copy of our Admissions Policy 2026;
- (d) submit a signed copy of our Values Statement 2026;
- (e) submit a signed copy of our Uniform Policy 2026;
- (f) submit a completed Financial Clearance Form; and
- (g) pay the Registration Fee of N\$5000.

Alexanders will endeavour to inform parents whether their child has been successful or not within 7 days of their child's trial date.

REVISED: 26 MAY 2025

Parent / Guardian Signature: ..... Date: .....